

SUPREME COURT OF MISSOURI
Board of Certified Court Reporter Examiners

NOTICE OF EXAMINATION

The Board of Certified Court Reporter Examiners is pleased to announce the Spring 2017 schedule for the Certified Court Reporter Examination conducted under Supreme Court Rule 14. **The Spring examination will be held on Friday and Saturday, April 21st and 22nd, in Blue Springs, Missouri, Adams Pointe Conference Center.** Tentative details for the Spring examination are as follows:

WRITTEN EXAM*

Date: Friday, April 21, 2017
Time: 6:30 p.m. - Registration
7:00 p.m. - Examination
Place: Adams Pointe Conference Center
1400 NE Coronado Dr.
Blue Springs, MO 64014
816-220-4400

SKILLS EXAM*

Date: Saturday, April 22, 2017
Time: 8:00 a.m. – Registration
8:30 a.m. - Examination
Place: Adams Pointe Conference Center
1400 NE Coronado Dr.
Blue Springs, MO 64014
816-220-4400

Please find an application packet with instructions. Each applicant must complete a new application for each testing, in accordance with the instructions provided and in the format requested. Properly completed applications, including the required fee of \$100.00 must be **received** in the Office of the Clerk of the Supreme Court not later than **March 22th, 2017, for the Spring examination.**

Normally, examination results are available within sixty (60) days after the examination date. All participants will receive a letter indicating a pass/fail status for each section, i.e., Part I and Part II (180, 200, 225) of the examination. No test results are available by phone.

All letters of inquiry (**must be typed**) regarding the examination should be directed to:

Clerk of the Supreme Court
P.O. Box 150
207 West High Street
Jefferson City, MO 65102

OR

Email: Maggie_Burch@courts.mo.gov

***Schedules and location are subject to change at the discretion of the Board.**

INSTRUCTIONS FOR COMPLETING THE APPLICATION

1. Application must be typed.
2. All questions must be answered fully and completely. Attach additional sheets, as needed.
3. A color photo must be attached to the space provided in the upper right-hand corner of application (*trim photo to fit space*).
4. If you plan to participate in the written examination and you wish to receive a Study Guide, you must request same in the space provided on the application.
5. All applications must be signed and dated.
6. A cashiers check or money order in the amount of \$100.00 must accompany the application. Personal checks are not accepted.
7. Failure to provide accurate information in the format requested will result in rejection of the application.